

MSUCOM Statewide Campus System 2020 Resident Scholarly Activity Support Program Application Form



Instructions:

Submit one complete hard (or scanned) copy of the following:

- 1) This completed form
- 2) Complete project proposal/description
- 3) Detailed itemized budget for money being requested (plus complete project budget if money being requested is not entire budget) - NOTE: Corser can supply requested examples
- 4) Letter of approval from IRB
- 5) Letter of support from your Faculty Project Supervisor

Complete each of the following fields:

_____	1	2	3	4	5	6
Name	Residency Year (circle one)					
_____	_____					
Hospital	Specialty					
_____	_____					
Program Director	Faculty Project Supervisor					
_____	_____		_____			
Address	Email		Phone			
_____	\$ _____					
City	State	Zip	Amount Requested			

Title of Project						

*Send application packet via USPS/FedEx/UPS or email by
August 16, 2020 to: Bill Corser, PhD, RN
Director of Research, MSUCOM SCS
965 Wilson Road, Room A339 East Fee Hall
East Lansing, MI 48824*



INTRODUCTION

As an element of resident training in the Practice-Based Learning and Improvement as well as the Medical Knowledge core ACGME competencies, the MSUCOM Statewide Campus System has established a program of small amounts of award funds available to support resident scholarly activity projects. These small awards are limited to **one research or quality improvement project application per resident** and are for covering incidental costs of conducting the project, such as printing and mailing, incentive fees, or statistical consultation. The proposed project should be clinically-oriented with the ultimate goal of improving patient care or focused on the education of healthcare providers.

CRITERIA

Applications will be accepted from residents currently enrolled in good standing in an SCS-affiliated residency program concerning an IRB-approved scholarly activity project.

Successful applicants may receive up to a **maximum of \$2,000**.

No renewal applications will be accepted.

The completed program application form must be accompanied by a complete project description/proposal, and an **approval letter from a local healthcare system/MSU Institutional Review Board**.

The completed application form must also be accompanied by a budget detailing proposed expenditures of the award monies.

Acceptable expenditures include any incidental (“out of pocket”) costs of conducting the proposed research. This may include costs for items such as printing and mailing data collection forms or survey forms; expendable lab items such as mouthpieces for respiratory gas analyses; nominal subject fees to cover transportation, parking and/or meal costs while taking part in the study. Expenditures that are not acceptable include costs for items such as equipment purchases, textbooks, or salaries.

Applications will be evaluated by the SCS Research Support Committee, based on quality of the proposed research, feasibility of completion within the proposed timeframe, and acceptability of the proposed budget. Applications will be rank-ordered and support money will be awarded in rank order, beginning with the top ranked application, until the current year’s budgeted support money is expended.

Results of the completed project will be expected to be submitted as a publishable manuscript submitted to the Spartan Medical Research Journal no later than three months following graduation from the residency program.

Awarded funds will be administered by the appropriate department in the healthcare system or hospital where the resident is based. This department will agree to provide the resident with access to the funds and provide SCS with a final report budgeting accounting for use of award monies. Any unexpended funds will be returned to SCS at the end of the academic year. **Each application must include a statement of support for the project from the resident’s faculty project supervisor and statement that they will work with the resident to identify the appropriate healthcare system department to administer award prospective funding before, or early during, the project period.**



SUBMISSION PROCEDURES

Each application packet must include each of the following elements, arranged in this order:

1. Completed 2020 SCS Resident Scholarly Activity Support Program application form.
2. A hard copy of the complete project proposal, including background of the problem being addressed, research questions and hypotheses (if appropriate), project design and methods, sampling plan, variables description, and statistical analysis plan. Proposals should be a maximum of five-to-six pages (not including the reference list and any other supporting documents). A detailed itemized budget for the requested award funds must also be provided. If the money being requested in this application is not the entire amount being expended on the project, you are requested to submit a complete project budget as well as the support budget noted above.
3. A letter of approval for this project from the local hospital IRB or from the MSU IRB.
4. **A separate letter of support from the applicant's faculty project supervisor who must attest that they have worked with the resident to identify the appropriate department for administering and providing prospective award monies.**

DEADLINES

August 16, 2020	Receipt of a hard copy of complete application at the SCS office.
September 16, 2020	Announcement of support funding recipients.
September 30, 2020	Support funds made available through healthcare system.

A publishable manuscript concerning final project results must be submitted to the Spartan Medical Research Journal no later than three months following each awardee's graduation from their residency program.

2020 SCS Resident Scholarly Activity Support Evaluation Committee

Jonathan Rohrer, PhD, DMin
William Corser, PhD
Sam Wisniewski, MS