

ACGME Data Collection

Susan Tincknell, C-TAGME
Residency Administrator
Marquette Family Medicine Residency Program

Disclosure

- I do not represent the ACGME, the AOA, or any other organization
- I am not an expert
- This presentation is based on my knowledge, experiences, and opinions

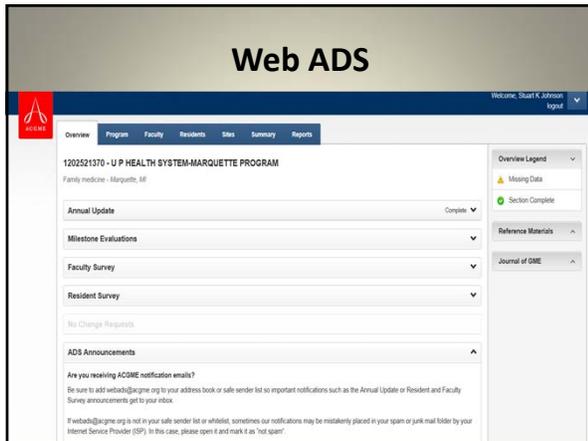
Objectives

- Overview of Data Collection System components:
 - Web Accreditation Data System (Web ADS)
 - ADS Annual Update
 - Resident-Fellow Survey
 - Faculty Survey
 - Milestone Assessment & Reporting
- Site visits

What is "Web ADS"?

- Web-based accreditation data system containing critical accreditation data for all sponsoring institutions and programs.
- Serves as an ongoing communication tool with programs and sponsoring institutions, as well as Residency Review Committee staff.
- Your accreditation application will populate WebADS

Web ADS



Program Tab

1202521370 - U P Health System-Marquette Program

- Family medicine - Marquette, MI

Accreditation date, status, & length of training
Total approved & filled resident positions
Date of Annual Update: **one month to complete-strict!**
Date of next site visit (approximate)
Self study date (approximate)
Date of Milestone evaluation status: **two months to enter-strict!**
Program Requires Prior or Additional Accredited GME training?
Program Requires Dedicated Research Year Beyond Program Length?
Sponsoring Institution & DIO Name
Public Contact Email/Director's External Email
Program Leadership: Department Chair, Director, & Coordinator

Faculty Tab

- Information fed from your application:
 - Name
 - Medical school info
 - specialty, certification type and certification status
 - Enter date first appointed faculty
 - Enter CV information for Non-Physicians (required by your specialty)
 - Enter scholarly activity, courses taught
 - Hours devoted to lectures, precepting, clinical, scholarly activity
- Other Faculty: Non-physician faculty

Residents Tab

- Information fed from your application:
 - Name
 - Status (remember to update if someone leaves)
 - Medical school info
 - DOB & SS #
 - Start/End date
 - Contact info

Sites Tab

Information fed from your application:

- All sites that participate in educating your residents/fellows
- Upload block rotation diagram

Annual Update

"This is a reminder email that the 2014-2015 ADS Annual Update for your program has been scheduled. As the Program Director, you are responsible for verifying/updating your program information, and entering/verifying the records for all residents in accredited training."

Given one month to complete & programs are not on the same schedule.

ADS "Reports" Tab

- Resident & Faculty survey aggregate program, national, and specialty-specific reports
- Resident information for a program
- Annual, FM Data, Inpatient Experience, National data reports
- Resident Milestone Evaluations
- I can see reports from 2008-present

Annual Update

Log into ADS: <https://www.acgme.org/ads>

The Annual Update is located within the **Overview** tab in ADS. Review and complete each area:

Program Info:

- Update duty hours
- Updates responses for any citations
- Update overall Evaluation Methods
- Participating Sites
- Update block diagram
- Any major changes in your program?

Annual Update

Resident Info:

- Add new residents
- Confirm all unconfirmed residents
- Update resident scholarly activity

Faculty Info:

- Verify faculty roster is up to date (physicians/non-physicians)
- New certifications?
- Update faculty scholarly activity

Annual Update

- Continue to update your program's ADS information as changes occur throughout the year (e.g., residents who enter/leave off-cycle).
- Resubmission of the Annual Update is not required.
- ADS does not store Annual Update submissions from previous years. Programs are recommended to print or save a PDF copy of the Annual Update each year.

Annual Update

Update clinical experiences in your specialty:

Family Medicine:

of patients seen – per resident

of deliveries - per resident

Clinic volume based on ages

Top 10 procedures performed

Top 10 diagnoses in hospital & clinic

Case Log Reporting

- Currently 39 specialties required to use
- The ACGME monitors certain resident experiences
- Not a lot of information on ACGME website



Resident-Fellow Survey

- An annual online survey for your residents/fellows.
- Questions on general content areas: duty hours, faculty, evaluation, education content, resources, patient safety, and teamwork.
- All programs surveyed between January and June. Email notification of your survey dates
- Requirement: 70% of your residents/fellows.
- Confidential summary reports available annually through ADS. No individual data.

Resident-Fellow Survey

- Provides early warning of potential non-compliance
- Any non-compliant areas are highlighted
- Survey data is used to guide questions during ACGME on-site visit
- **Coordinator: Check the listing of your residents in ADS.**
 - Names entered correctly
 - Correct statuses (active full time, etc.),
 - DOB
- Sample specialty specific surveys in ACGME website under ADS

Faculty Survey

- Required annual online survey for your CORE physician faculty.
 - Core: all physicians devoting at least 15 hrs. to resident education & administration
 - Program director ALWAYS surveyed
- PD will be notified of survey window via email
- Required: 60% response rate
- Questions about their experiences working within your program & their interactions w/residents/fellows
- Program Director (Program coordinator) monitors program compliance.

Milestone Assessment

ACGME Milestone: Competency-based developmental outcomes like knowledge, skills, attitudes, and performance, that can be demonstrated progressively by residents and fellows from the beginning of their education through graduation to the unsupervised practice of their specialties.

- New – went into effect in 2014 for most specialties
- We are all learning!



Semi-Annual Milestone Reporting through ADS

- Your PD, sponsoring institution, & you, will receive email notification from webads@acgme.org.

“Your Family medicine program has been scheduled to complete the Milestone Evaluations for the residents/fellows within your program. These electronic evaluations are a mandatory part of your accreditation through the ACGME. The Program Director or Coordinator can complete them, but they must be based on the data provided by your Clinical Competency Committee. Our records indicate that you currently have **[18]** active trainee(s) scheduled.

You must complete an evaluation for each scheduled trainee in your program by: **January 9, 2015**. After this date, all evaluation responses and submissions are final and cannot be changed.”

Prior to a Site Visit

- Ensure the information in ADS is current.
- Especially important to update your responses to citations & major changes section to ensure the documentation reflects the current status of improvements in these areas.

Site Visit Notification

For all site visits, the ACGME will send an e-mail notice, and post a detailed site visit announcement letter in ADS.

Site Visit follow up

Waiting for follow up from a site visit?

Check ACGME website to find out when your specialty review committee will meet - click on your specialty

Great Resource:
ACGME Website – Graduate Medical Education – Site & Field Staff:
FAQs About the ACGME Accreditation Site Visit after July 1, 2013